

ESSEX REGIONAL RETIREMENT SYSTEM

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Charles E. Kostro
Executive Director

Board Members:

H. Joseph Maney, Chair

Susan J. Yaskell, Vice Chair

Alan J. Benson

Kevin A. Merz

Vincent R. Malgeri

REQUEST FOR PROPOSALS

Independent Financial Audit Services

The Essex Regional Retirement Board is issuing a Request for Proposals seeking financial audit services by an independent Certified Public Accounting (CPA) firm. The selected firm will conduct an audit of the retirement system's financial statements and will report on the Schedule of Employer Allocations and the Schedule of Pension Amounts by Employer prepared in conformity with Government Accounting Standards Board 67 & 68. In order to receive a copy of this RFP you must contact:

Charles E. Kostro
Executive Director
(978) 739-9151, x 105
Email: ckostro@essexrrs.org

This RFP will be available at the ERRS offices located at 491 Maple Street, Building 200, Suite 202, Danvers, MA 01923. Regular ERRS business hours are: Monday to Friday, 8:30 a.m. to 4:30 p.m. The RFP may be picked up at the ERRS office or emailed at no charge. The RFP will be sent via U.S. mail upon request and upon receipt of a certified check or cash in the amount of \$25.00. The RFP will be available beginning at 8:30 a.m. on August 15, 2018 and will remain available until 4:30 p.m. on Thursday, October 18, 2018.

The ERRS Board reserves the right to cancel this procurement at any time for any reason and to reject any proposal or any part thereof. No agreement shall be entered into pursuant to this RFP unless upon a majority vote of the Board and the determination as to whether or not to make an award as a result of this RFP shall be at the sole and absolute discretion of the Board.

Responses to this RFP must be submitted on or before 2:00 p.m. Eastern Standard Time on Friday, October 19, 2018.